

## Cooperation with institutions from third countries not associated to Erasmus+ (KA171)

### Quality of the project design and cooperation arrangements

#### *Western Balkans (Region 1)*

#### **Bosnia and Herzegovina**

##### **University of Mostar (SUM)**

Calls for applications for SUM outgoing candidates are announced by UNIST and selection is done by SUM. Selection criteria, besides academic performance, applied for their outgoing candidates: Skills and abilities, qualifications, duration of mobility, language knowledge, motivation letter, additional certificates, number of previous mobilities.

*Measures to ensure full recognition for all participants (students and staff) by Partner Institution:*

List of courses that will be recognized for students are determined prior to mobility so students get full recognition <https://www.sum.ba/sum/medunarodna/erasmus-ka1-opce-informacije>

*Procedures for debriefing participants after mobility:* To explain the purpose of the mobility/project, and why it was conducted. To provide any predictions/hypotheses of the project, what was expected to gain from the project, which were anticipated results to describe achieved project results, to explain potential deviations of the planned actions, and disclose reasons and to conduct self-assessment.

SUM is committed to improving studying conditions for students with fewer opportunities: [SUM with partners to improve the studies of students with disabilities](#)

##### **University of Sarajevo (UNSA)**

Calls for applications for UNSA outgoing candidates are announced by UNIST and selection is done by UNSA. There is a selection board at a partner university. UNSA provides regular administrative support for staff and students; general information regarding accommodation, academic issues, grading system, visa and residence permit for international students and staff. Each faculty appoints coordinators (vice-deans) responsible for managing the exchange of staff and students. These coordinators work alongside administrative assistants who oversee the complete process of recognizing the mobility. Comprehensive information can be accessed at: <https://www.unsa.ba/en/research-and-cooperation/international-cooperation/erasmus-plus>). All services and facilities of the host institution will be at disposal to exchange students and staff. Partner University has procedures for procuring care for disadvantaged students: <https://international.unsa.ba/students-with-special-needs/>

##### **International Burch University (IBU)**

Calls for applications for IBU outgoing candidates are announced by UNIST and selection is done by IBU. There is a selection board at a partner university. *The selection criteria for IBO outgoing candidates:* extracurricular engagement, previous mobilities, clear disciplinary record, participant with lower socio- economic status

*Measures to ensure full recognition for all participants (students and staff) by Partner institution:*

<https://www.ibu.edu.ba/offices/international-cooperation-and-projects>

Both institutions have embedded equality of every academician and have prescribed and enacted measures to prevent discrimination against persons regardless of their material status or disability.

Social status or one's disadvantages have no influence in process of selection when it comes to mobility applications and every student and staff member has equal opportunities for mobility. To ensure equal opportunities for everyone, all crucial information's regarding open calls will be promoted on institutions web sites and on official social media channels and platforms.

## Montenegro

### University of Montenegro (UCG)

Calls for applications for UCG outgoing candidates are announced by UNIST and selection is done by UCG. Ranking and selection criteria for students and staff: <https://www.ucg.ac.me/objava/blog/19379/objava/22996-pravila-i-kriterijumi-o-medunarodnoj-mobilnosti-studenata-i-osoblja>

The scores at partner university will be attributed to the following selection criteria: Success during studies – up to 6 points, Motivation letter – up to 1 point, Document extracurricular activities- up to 1 point, Language proficiency – up to 1 point, Participation in mobility programmes – up to 1 point.

For staff the selection criteria are the following:

1. First mobility 15 points
2. Title - full professor, scientific associate 1 point - associate professor, senior scientific associate 3 points - assistant professor, scientific associate 6 points - collaborators, teaching and scientific titles and non-teaching staff 12 points
3. Detailed training/teaching plan with clearly elaborated activities: 25 points
4. Benefits for future work in the institution (candidates are obliged to explain in the motivation letter): 5 points
5. Manner and form of dissemination of experience on return to the home institution (the candidates should explain in the motivation letter): 3 points

*Contact person at partner university:* International Relations and Mobility Office: [irouom@ucg.ac.me](mailto:irouom@ucg.ac.me)  
After nomination by the home university, the IRMO of University of Montenegro will actively support students and staff in gaining the necessary legal documents for the stay abroad, such as invitation letters for the visa application, as well as in finding an accommodation in Montenegro. Staff mobility participants are provided with detailed information about the application procedure, as well as procedure and rules of Erasmus+ programme. IRMO provides consultation to staff members on a regular basis. Staff members are encouraged to participate in the programme by the UoM. Their participation is highly supported, and it does not affect their workload.

*Measures to ensure full recognition for all participants at partner university:*

Recognition of credits earned abroad is regulated by the Rules on International Student Mobility and is done at the individual university unit's level, while the Vice-rector and IRMO are open to providing support to both, exchange students, and academic coordinators at the units. The University of Montenegro uses the ECTS credit system. The Rules on Mobility that regulate the issues of recognition can be found at the link: <https://www.ucg.ac.me/objava/blog/19379/objava/22996-pravila-o-medunarodnoj-mobilnosti-studenata> Academic mobility is seen as a tool enabling our students and staff to expand their knowledge, build relationships with colleagues and establish long-lasting contacts which have manifold benefits for individuals and the institution as a whole. The University provides favourable conditions for mobile staff members by allowing flexible teaching schedules. Information on Erasmus+ mobility opportunities for staff (application, deadlines, selection procedures, etc.) is published on the University's website. University staff is consulted individually by IRMO or faculty coordinator. Mobility time is seen as a part of an employee's workload.

The teaching mobilities represent an opportunity for introducing innovative teaching methods, enriching personal and professional background, peer-learning and promoting joint research opportunities. Training mobility experiences (such as job shadowing, staff training weeks) are considered as an added value for professional development and performance.

*Procedures for debriefing participants after mobility:*

After each mobility, the staff candidates are obliged to submit a report on the mobility they have realized at a partner university, in which they will state in as much detail as possible the achieved results as well as the achieved skills. Also, they need to share their experiences with colleagues and students, in the form of lectures, workshops, etc. The dissemination plan that will be presented within the application is evaluated and is one of the criteria when evaluating the candidate and his application. Mobility experience is one of the criteria for qualitative assessment of pedagogical abilities during election into the academic title.

*Measures to ensure participation of those with fewer opportunities:* When it comes to mobility programmes, Decision on criteria for selection of students in mobility programmes stipulates that students with disabilities have advantage in the mobility programmes.

The University of Montenegro welcomes students and staff with disabilities as long as the IRMO is sure that the necessary requirements can be met.

Montenegro Inclusive Education Strategy 2019–2025 will contribute to children and young people with special needs in education obtaining equal rights and to mastering, in a continuous and quality manner, the competences for life and efficient professional performance in line with their individual abilities.

Inclusive Education Strategy of Montenegro 2019-2025 envisages that individual transition plans (ITPs) should be extended to promotion and accessibility of tertiary education ITP 3. To this view it foresees development of guidelines with recommendations for adapting teaching, ensuring accessible and adapted teaching materials and encouraging faculties that are dealing with the issues of inclusion for assistive support. By 2025 guidelines should be developed and their implementation should start, while staff should be trained for implementing ITP 3.

Within the context of the internationalisation of higher education, particular attention is paid to the sphere of inclusive education. The UoM is working on the creation of a favourable environment for the development of efficient strategies aimed at continuously improving the educational system and securing a democratic environment for study where differences are in natural cohabitation.

## **Kosovo**

### **University of Prishtina (UP)**

UP will publish the call for applications for their outgoing candidates. There are selection board and selection criteria in place. UP is transparent in the selection procedures. First of all, UP publishes in the official web page the open call: <https://uni-pr.edu/page.aspx?id=1,28> and social networks. It is crucial to highlight that the University of Prishtina (UP) receives a significant number of applications from enthusiastic students interested in exchange programs. While many applicants meet the necessary criteria to study at any of the partner universities, the available spots are limited. In such instances, the grade average becomes a crucial factor in the selection process. Students are chosen based on their ranking in terms of grade averages, and priority is given to those who have not previously participated in an exchange program. For Academic and Administrative staff, the selection process involves various criteria, including academic merits and contributions to their field of study. Moreover, preference is given to staff members who have not had the opportunity to participate in a

mobility program within the framework of Erasmus+. This comprehensive approach ensures a fair and merit-based selection process for both students and staff participating in exchange programs at UP.

Criteria: the following documents are required for the students and academic and administrative staff:  
Students: • A document that proves that she/he is student of UP • Transcript of records (Grade average must be minimum 8.00) • Personal CV • Motivation Letter • Certificate of English level (minimum B2) • Learning Agreement (the students should prepare the LA during the application process with maximum 30 ECTS credit points or minimum 25) For the Academic and Administrative staff: • Personal CV • A document that prove she/he is staff of UP • Mobility Agreement • English language skills (minimum B2)

[https://www.ffst.unist.hr/en/international\\_studentsteachers;](https://www.ffst.unist.hr/en/international_studentsteachers)  
[https://www.ffst.unist.hr/medunarodna\\_suradnja/studentaska\\_mobilnost](https://www.ffst.unist.hr/medunarodna_suradnja/studentaska_mobilnost)

University of Prishtina has a well-defined procedure for academic recognition for exchange students. The Vice Dean for Academic Affairs oversees the transfer of credits, which is based on the learning agreement and the transcript of records obtained from the hosting institution. It is imperative that the recognition process is completed within three months after the mobility period. We strongly urge our students to promptly submit a formal request for the transfer of ECTS credit points upon their return from mobility. The credits obtained during the mobility experience are integrated into the final Transcript of Records. Subjects that do not align with the required similarities, as per the Regulations of the Universities, will be detailed in the diploma supplement. The University of Prishtina follows the ECTS credit accumulation system (Bologna System). Link for the International Office: INTER-INSTITUTIONAL COOPERATION - Universiteti i Prishtinës (uni-pr.edu)

## ***Neighbourhood East (Region 2)***

### ***Azerbaijan***

#### **ADA University**

ADA manages the calls for applications and selection for their outgoing candidates. There is a selection board at their institution. Before announcing the exchange programs/mobilities for an upcoming semester, the Office of Global Outreach and Partners of ADA University coordinates all relevant issues regarding exchange programs (deadlines, availability of courses in English for a specific semester) with Partner Universities. When all the issues about exchange programs are cleared, the Office of Global Outreach and Partners prepares and announces the list of exchange programs for forthcoming semester. When the internal online application period is over, the Office of Global Outreach and Partners shortlists the candidates and arranges the interview for students/participants. The committee for the interview is composed of Dean of relevant Schools, Faculty members of relevant schools, academic/career advisors. Committee members ask relevant questions to applicants and assess candidates' motivation as well as their knowledge of study field. Based on the results of the interview, candidates are chosen to participate at exchange program of Partner Universities for one semester. As a final stage, candidates are informed about the results and the Office of Global Outreach and Partners sends the nomination letters to Partner Universities. We coordinate the issues such as info sessions, pre-departure orientation session, etc. for outgoing students with the officers at Partner institutions and communicate the procedure to outgoing students/staff. For incoming students, once we receive the nomination from partner institution, we review the application files and proceed with acceptance letter. After acceptance letter is sent, we forward the information on incoming exchange mobility participants to the ADA colleagues dealing with Visa/Housing issues. Incoming exchange mobility participants can use all facilities at ADA University along with other members of ADA

University community. For outgoing administrative and teaching staff, the existing opportunities are announced at the University level and candidates get selected either by the Faculty Affairs Unit (for Faculty staff) or by HR Office (for Administrative staff) and then further get nominated to the partner institution by the Office of Global Outreach and Partners.

Regarding the selection criteria, besides academic performance, the committee for the interview of students is composed of Dean of relevant Schools, Faculty members of relevant schools, academic/career advisors. For staff, the selection committee consists of three relevant members. Depending on the type of mobility, the Office of Global Outreach and Partners [exchange@ada.edu.az](mailto:exchange@ada.edu.az) for all inquiries, Office of Housing, Migration and Travel [grmammadova@ada.edu.az](mailto:grmammadova@ada.edu.az) for incoming students and Office of Student Services [studentservices@ada.edu.az](mailto:studentservices@ada.edu.az) for language courses for students. For selection procedure, support provided and recognition process at ADA, please visit: <https://drive.google.com/file/d/1Z03R4PzNQrIS4fhvaMG3Fv58j4JwwwhB/view>

*Measures to ensure participation of those with fewer opportunities:*

For staff, the overall score is added by +5 points for disability. For students, the announcement call will have a special slot for especially students with fewer opportunities; this should be proved by an official document given by the government, confirming the status of the students – children of a Disabled veteran, Internal Displaced Person, or a physical disability. This will start to be implemented from the call for Fall 2023. The students and staff are offered the services of the Office of Inclusivity and Diversity, in case of need. The students and staff can take an appointment and receive emotional or psychological support either from this office or can also go to the University Psychologist's office for a professional support.

Undergraduate students in good academic standing who wish to study abroad at a foreign University partnered with ADA University must receive prior approval from their academic unit. • For undergraduate students, the first 60 credits must be completed in-residence at ADA University. Also students must be in-residence at ADA University during their final semester. Permit to Study Abroad may not be issued during these parts of undergraduate student's tenure at ADA University. • For full-time graduate students, the first 18 credits must be completed in-residence at ADA University. Also students must be in-residence at ADA University during their final semester. Permit to Study Abroad may not be issued during these parts of graduate student's tenure at ADA University. • The number of credits approved for transfer from an international institution requires advanced approval from the academic unit. • Undergraduate will be allowed to transfer up to 30 credits, while graduate students up to 18 credits from studying abroad via the permit process. • Grades for courses taken during a Permit to Study Abroad are recorded on the ADA University transcript but are not computed in the cumulative GPA, though they will count in the total number of credits needed for graduation. These credits and courses will be shown as coming from another named institution of higher education on the student transcript. Completed permit applications must be submitted before the end of the semester prior to the anticipated study abroad program. Moreover, in general, credit will be accepted only for work completed at accredited institutions. The grades earned during an exchange program period are transferred based on transfer formulas developed for each partner institution. Student must provide the Office of Admissions and Student Records with an official transcript of the work completed at another institution. Staff is required to report the mobility and its results as a Business Trip Report after the mobility to the Department of Organization and Personnel.

Depending on the type of mobility, the Office of Global Outreach and Partners [exchange@ada.edu.az](mailto:exchange@ada.edu.az) is contact for all inquiries, Office of Housing, Migration and Travel [grmammadova@ada.edu.az](mailto:grmammadova@ada.edu.az) for incoming students and the Office of Student Services [studentservices@ada.edu.az](mailto:studentservices@ada.edu.az) for language courses for students.

## Georgia

### **Business and Technology University (BTU)**

Calls for applications for BTU outgoing candidates are announced by UNIST and selection is done by BTU. The selection of outgoing students is organized on the basis of a fair, transparent and documented process in order to ensure gender and social balance. Special assistance (individual consultations) from IRO officers is offered to students from disadvantaged groups. Selection Criteria - Academic Merit (0-10); Motivation (0-10); Oral Presentation (0-10). A special 1 point is given to the participants with fewer opportunities. Information meetings, Erasmus days and individual/group consultations are used by BTU IRO officers to reach out to as many participants with fewer opportunities as possible.

*Measures to ensure full recognition for all participants (students and staff) by Partner Institution:*

BTU IRO is taking advanced steps to ensure the recognition of the credits obtained by the students during their exchange mobility. In particular, in close collaboration with the Dean of the Faculty together with the Head of the Quality Assurance Office, the IRO members are reaching out and sending the list of subjects chosen by the students to the National Quality Enhancement Center to ensure the advanced recognition and approval from their side. These 2 years-long confirmations from the National authorities allow the QA office of the university to recognize the credits after the students return without any additional steps connected to the EQE. The final transcripts/diploma supplements of the exchange students clearly state the fact that the student spent time abroad and lists the subjects covered by them during the exchange semester.

*Procedures for debriefing participants after mobility:*

The International Relations Office of BTU representatives are in close collaboration with the Faculty and are ensuring the recognition and re-integration process of the students returning from the host universities at BTU. BTU: International Relations Office [erasmusplus@btu.edu.ge](mailto:erasmusplus@btu.edu.ge)

## Ukraine

### **Ivan Franko National University of Lviv (INFUL)**

INFUL will manage the Calls for applications and selection for their outgoing candidates. Selection board and regulations on the selection of participants in mobility projects are in place (unfortunately text not available in English) [https://international.lnu.edu.ua/wp-content/uploads/2022/11/ifnul\\_academic\\_mobility\\_2022.pdf](https://international.lnu.edu.ua/wp-content/uploads/2022/11/ifnul_academic_mobility_2022.pdf)

Measures to ensure full recognition for all participants at the partner institution: Academic coordinator at the Faculty takes on the responsibility for the coordination of the curriculum of the participant at the host university with a curriculum at the home university, as well as recognition and re-enrolment of the learning outcomes after returning from the mobility. Learning agreement is signed by the Faculty Academic Mobility Coordinator. It guarantees the results of studies are to be recognized after the mobility period. In order to timely and optimal recognition of learning outcomes under academic mobility programs, students are obliged to within 3 (three) working days after the completion of academic mobility submit an application for completion of academic mobility to the International Office. Within 3 (three) working days the International Office prepares and submits for signature to the Rector an order on the completion of academic mobility, which is the basis for the start of the procedure of recognition and re-enrolment of learning outcomes and / or elimination of

academic debts. Students should write a request to the Dean's Office in order to start the process of recognition and re-enrolment of study results in order to be included in the Diploma Supplement.

### ***South-Mediterranean countries (Region 3)***

#### **Morocco**

##### **Chouaib Doukkali University**

Calls for applications for Chouaib Doukkali University's outgoing candidates are announced by UNIST and selection is done by Chouaib Doukkali University.

Due to management change at the university, new web page is currently under construction.

In the case of student mobility, when it comes to selection criteria, they take into account other elements beyond academic merit to ensure the participation of students with fewer opportunities. Selection board is in place.

The learning agreement for students and the mobility agreement for staff are validated in advance to ensure full recognition for all the activities completed during the mobility.

Contact for international activities is International Relations Office Aziz KHADAOUI  
[aziz.khadaoui@gmail.com](mailto:aziz.khadaoui@gmail.com)

### ***Asia (Region 5)***

#### **Malaysia**

##### **Sultan Idris Education University - Faculty of Sports Science and Coaching UPSI**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by Sultan Idris Education University - Faculty of Sports Science and Coaching. Since there is currently no selection board at the institution, we will advise them on the necessity to form one and to apply fair and transparent selection criteria.

Measures to ensure full recognition for all participants (students and staff) at partner institution:  
<https://directory.upsi.edu.my/>

#### **Japan**

##### **Niigata University**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by Niigata university. Since there are currently no selection board at the institution, we will advise them on the necessity to form one and to apply fair and transparent selection criteria. In charge of international activities is Student Affairs Office of your Faculty/Graduate School or International Office E-mail: [kokusai@adm.niigata-u.ac.jp](mailto:kokusai@adm.niigata-u.ac.jp)

Dissemination activities are planned at home institution, such as presentation of experiences gained during mobility through organized workshop at home institution. The objective is to motivate students and staff members at home institution to apply for further exchange possibilities.

## **National Institute of Technology (KOSEN), Kumamoto College**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by Kumamoto College. Participants, after applying for a call, are ranked by a three-member committee. In charge of international activities is Departmental coordinator: NISHI Masatoshi Department of Mechanical and Intelligent Systems Engineering [nishima@kumamoto-nct.ac.jp](mailto:nishima@kumamoto-nct.ac.jp)

## **Republic of Korea**

### **Kyungpook National University, Daegu, Republic of Korea**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by Kyungpook National University. Participants, after applying for a call, are ranked by a three-member committee. In charge of international activities is Haejin Shin; [shinhj@knu.ac.kr](mailto:shinhj@knu.ac.kr) from the Office of International Affairs <https://en.knu.ac.kr/intro/global01.htm>

## ***Pacific (Region 8)***

## **Australia**

### **University of Melbourne**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by University of Melbourne. They have all the bodies relevant for international exchange in place <https://study.unimelb.edu.au/how-to-apply/international-exchange-and-study-abroad-applications>

The University of Melbourne embraces the diversity of its staff and students. Differences in age, race, gender, cultural heritage, sexual orientation, physical ability and background bring a wonderful richness to campus the University campuses. That's why the University is focused on creating an environment that values, supports and respects diverse views, knowledge and individual experience. To create a more inclusive and inviting community that provides equal opportunity, social equity and promotes participation of disadvantaged persons the University strives to:

- Represent people with diverse attributes, experiences and backgrounds.
- Promote an inclusive culture where equality and diversity are valued and respected, staff are supported to achieve their aspirations and people feel empowered to raise concerns without fear of repercussion
- Implement a zero-tolerance approach to behaviours, attitudes and practices that do not support our diversity and inclusion strategy.

Key areas of focus in this area for the University are:

- Increasing the percentage of female academic and professional staff, with a focus on retention and promotion
- Increasing the recruitment and retention of Aboriginal and Torres Strait Islander students and staff
- Creating an inclusive organisational culture to support LGBTQIA+ students and staff
- Increasing networking and research opportunities for junior academics through mentoring programs, networking events and fellowships <https://about.unimelb.edu.au/diversity-inclusion> ‘

### **Macquarie University (MU)**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by Macquarie University. They have all the bodies relevant for international exchange in place <https://www.mq.edu.au/study/information-for/international/study-abroad-exchange-and-study-tours/exchange>



Recognition of mobilities is at the core of the rich and developed international cooperation of MU.

### *Sub-Saharan Africa (Region 9)*

#### Kenya

##### **KENYATTA UNIVERSITY, NAIROBI, KENYA**

Calls for applications for their outgoing candidates will be announced by UNIST and selection will be done by Kenyatta University by applying apply fair and transparent selection criteria.

International cooperation is managed by Kenyatta University Centre for International Programmes and Collaboration <https://international.ku.ac.ke/>, contact is Dr. Adonijah Ombura, [ombura.adonijah@ku.ac.ke](mailto:ombura.adonijah@ku.ac.ke)

### *Latin America (Region 10)*

#### Argentina

##### **Universidad Nacional de La Matanza**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by La Matanza.

*Selection procedure at UNLAM:* Although academic performance is one of the main pillars to select the candidates, it is also important that the candidates speak proper English. For that reason, all the candidates are tested by professionals in that field. Also, they interview the candidates in order to get to know them, their personalities, their professional experience, and the perspective they have for the future. Gathering all that information they create a profile of the candidates and delivered which one is the most suitable for being selected. [Universidad Nacional de La Matanza | El camino a la excelencia \(unlam.edu.ar\)](https://www.unlam.edu.ar)

*Measures to ensure full recognition for all participants at UNLAM:*

For the UNLaM it is very important that people who have managed to obtain this type of opportunity and participate in this type of experience can share what their experienced with others. There are open chat spaces where students can speak about their experiences and the others can see that it is possible to achieve those goals that will change their lives. Giving participants the space to tell what they experienced allows other students and staff members to be encouraged to take that big step when this type of opportunity appears. As a National University, the UNLaM always encourages students and staff to apply for this type of opportunity, since they are sure that these are experiences that will change their lives and their future perspective. That is why when a member of their academic community is granted this kind of recognition they inform through different channels the activities in order to inspire others. Cooperation with UNIST has proved to be very valuable for La Matanza: [National University of La Matanza | The Path to Excellence \(unlam.edu.ar\)](https://www.unlam.edu.ar)

Here are some of the previous experiences reflected in the following links:

<https://www.unlam.edu.ar/preview.php?seccion=-1&accion=difusion&idNoticia=10453>

<https://www.el1digital.com.ar/universidad/la-unlam-firmo-un-convenio-con-la-universidad-de-split-de-croacia/>

<https://universidadeshoy.com.ar/nota/73138/docentes-de-la-universidad-de-split-de-croacia-visitaron-la-unlam/>

After returning from the mobility UNILAM makes the follow-up with the students in order to get to know their experiences and to share it with the rest of the students. In the case of the teachers and staff, they involve them in different activities and projects. For example, some of the professors that participated in the experience before have been working in the creation of English courses, with the knowledge they had acquired during their stay abroad, and also, they encourage them to apply in their university the new ways of teaching they had seen. The idea with all of this is to expand the experience and the better practices as well as inspire other students and staff members to seek this life-changing experience.

*Procedures for debriefing participants after mobility:*

*Measures to ensure participation of those with fewer opportunities:* As it was mentioned before, as a Public University, the UNLaM promotes the idea of the University as an agent of social change. It is for that reason that information about these kinds of opportunities is always encouraged to reach all students and staff members. That is why when making the selection, not only the academic history of the interested candidates is taken into account, but they are also interviewed to learn about their experience and as well as the background from which they come.

### **Pontifical Catholic University of Argentina (UCA)**

UCA will manage Calls for applications and selection for their outgoing candidates. Selection criteria are transparent and openly published within the call. For students, requirements are: minimum 7 (out of 10) points of GPA, five degree semesters fully completed, B2 English level, statement of purpose, recommendation letter by one professor, nomination from the school. For staff, requirements are: minimum 5 years at institution, project submission where mobility is included for internationalisation of school, B2 English level, letter of support from dean of school or department. Dissemination phase: The International Office at UCA in coordination with the Departments/Academic Units involved in the mobilities, will publish the call for mobility both for Students and Faculty. The call is promoted by promotion meetings, social media and the University webpage. Selection: students and staff/faculty will be assessed on academic merit in an open and transparent selection process. UCA International office staff will grant all needed support, at [uca\\_internacional@uca.edu.ar](mailto:uca_internacional@uca.edu.ar)

*Measures to ensure full recognition:* All participants will receive a certificate of participation, that includes duration of program. Students will receive full academic transcript.

## **Chile**

### **Federico Santa María Technical University (UTFSM)**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by UTFSM. Selection board and selection criteria are in place. <https://oai.usm.cl/movilidad-docente/>

The international mobility at USM is also aligned with their Strategic development documents (<https://usm.cl/universidad/plan-estrategico-institucional/>), in particular for internationalization of their research staff (<https://usm.cl/wp-content/uploads/2023/07/politica-utfsm-7-internacionalizacion.pdf>) so recognition of mobility period shall not present an issue. This research mobility is declared as an official exchange of research staff for the purpose of improving research methods and development of future collaboration in the field of signal processing, hearing research and life sciences.

## Brazil

### Faculty of Medicine of the University of São Paulo

University of São Paulo will manage Calls for applications and selection for their outgoing candidates. Selection board and selection criteria are in place. Main selection criterium is Proficiency in the English language. International activities at the Faculty of Medicine of the University of São Paulo is coordinated by the International Office :: [FMUSP](#), contact person is Douglas Bartholomeu; [douglas.bartholomeu@fm.usp.br](mailto:douglas.bartholomeu@fm.usp.br)

The University of Sao Paulo introduced affirmative policies in 2016. Since then, racial, economical and ethnic quotas are applied in the admission processes. <https://prip.usp.br/>

### Federal University of Rio Grande do Sul (UFRGS)

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by UFRGS. Selection board and selection criteria are in place, as they are experienced in exchange programmes, Erasmus+ respectively: <https://www.ufrgs.br/reinter/estudantes-de-graduacao-2/editais-de-mobilidade/>

Selection criteria are: Number of ECTS credits (or equivalent) already completed / current level of completion of studies, Subject area (ISCED code), EQF level, CV Motivation letter, Inclusion measures: targeted categories of participants with fewer opportunities. Contact in the International Office is Ms. Anelise Linera Lutt, [incoming@reinter.ufrgs.br](mailto:incoming@reinter.ufrgs.br)

Recognition on both institutions is secured through the following procedures: Ensure that student and staff mobility for educational or training purposes is based on a Student Learning Agreement and a Staff Mobility Agreement validated in advance between the sending and receiving institutions or non-academic organizations and the mobile participants. • All activities specified in the learning agreement or according to the learning outcomes of the modules completed abroad will automatically count towards the degree, provided they have been satisfactorily completed by the mobile student. • Partners agree to take steps to ensure recognition of student and staff mobility upon their return, including: § Providing free transcripts to mobile students and their sending institutions. Documents must be in English or the language of the sending institution and must include a complete, accurate, and timely record of accomplishments at the end of the mobility period. § A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the end of the assessment period at the receiving institution. § Delivery of a Certificate of Completed Activities to students in internships and staff. It is recommended to issue a certificate towards the end of the mobility period

## Caribbean (Region 11)

### Dominican Republic

#### Instituto Tecnológico de Santo Domingo (INTEC)

Calls for applications and selection of their outgoing candidates will be managed by INTEC. Selection regulations and selection board are in place.

*Selection criteria at Partner university:* In case of INTEC, we have criteria established since 2008, so that every student can apply to mobility programs. In this sense, there are some requirements to be able to apply:

1. Being an Active student of INTEC

2. To be starting his/her second year of career
3. Have a minimum GPA of 3.00 / 4.00
4. Not having any processes in the disciplinary committee.

Other criteria are also added:

- \* Gender equality.
- \* Career Diversity.
- \* Fluent English (verbal and written)

Procedures for outgoing students: [Mobility - Outgoing \(intec.edu.do\)](https://intec.edu.do)

Procedures for outgoing staff: [Mobility - Collaborators, teachers and researchers \(intec.edu.do\)](https://intec.edu.do)

*Measures to ensure full recognition of all participants by our institution:*

In student mobility, full automatic recognition of all credits (based on the ECTS system) gained for learning outcomes satisfactorily achieved during a period of study/training abroad (including blended mobility) is a priority.

*Measures to ensure full recognition of all participants at Partner University:*

Institutional Mobility Office at INTEC is open for all students. The opening calls promotion are provided to all students via email and by networks and also to each career coordinator so they can propose students with disadvantages. The dissemination of this activity will be through the different strategies that the Department of Institutional Communication uses, like meetings with Faculties to present and share the experiences (this is done right after the mobility is over, within one or two months) with the host institution, an article written by the student or the staff that had the experience, to be published in the institutional journal (La Colmena), the use of institutional social media [Twitter, Instagram (@INTECMOVES), Facebook (Facebook.com/intecmoves), etc] and also we share the experiences with the embassy (this is done in the various meetings during the year with the embassy, but more particularly during November, when we celebrate the Intercultural Education Week) for them to know the work done with the institutions of their country.

*Procedures for debriefing participants after mobility:*

After mobility the students, academic and non-academic staff fills a report with their experiences and with the learnings of their mobility. Also, they are encouraged to report all items that could be of benefit or replicated at INTEC, in that order, areas and process can be improved. The beneficiaries are also invited to events, where they can talk about their experiences and about the gained knowledge during the mobility.

*Measures to ensure participation of those with fewer opportunities:* University of Split commits to ensuring equal access and opportunities to participants from all backgrounds. Therefore, students and staff with physical, mental or health related conditions can benefit from the support services that the receiving institution offers to its local students and staff. INTEC works hard for those students with less opportunities and offers a hand to hand companion in the application process, to find the ways they can be included in this experience, because we know some issues like language, process of visa, or other specific situation (personal or external) could be a challenging situation for them.

INTEC is an inclusive institution with a strong commitment to avoiding all forms of discrimination. All students are selected taking into consideration their academic profile. Other backgrounds are also revised to provide equality in all aspects. University Department of Health Studies (UDHS): In implementation of mobility and cooperation projects, we apply principles of non-discrimination, transparency and inclusion of students and staff

(paying special attention to those with fewer opportunities). We commit to implement the high quality mobility of staff and students, as well as cooperation with partner HEIs and other strategic partners, e.g. enterprises and regional authorities. In student mobility, full automatic recognition of all credits (based on the ECTS system) gained for learning outcomes satisfactorily achieved during a period of study/training abroad (including blended mobility) is a priority. UDHS commits to ensuring equal access and opportunities to participants from all backgrounds. Therefore, students and staff with physical, mental or health related conditions can benefit from the support services that the receiving institution offers to its local students and staff. To ensure that a person whose individual physical, mental or health-related conditions are such that his/her participation in Erasmus+ would not be possible without extra financial support can take full advantage of European mobility arrangements, Erasmus+ pays particular attention to guidance, reception, physical accessibility, pedagogical and technical support services, and, especially, financing the extra costs.

## **USA and Canada (Region 12)**

### **USA**

#### **Penn State University (PSU)**

Calls for applications and selection of their outgoing candidates will be managed by PSU. Selection regulations and selection board are in place, as PSU has a strong international cooperation and influence.

<https://global.psu.edu/category/incoming-exchange-students>

<https://global.psu.edu/EApolicies>

*Support provided by:* <https://global.psu.edu/category/incoming-exchange-students>

Visiting international students will receive temporary Id badges that will identify them as visiting students and will provide them with building access when necessary.

*Measures to ensure full recognition for all participants (students and staff), by Partner Institution:*

It is in strategic interest of Penn State University to develop partnerships with a variety of institutions worldwide to promote student exchange and academic cooperation

<https://www.engr.psu.edu/partnership-opportunities/index.aspx>

*Procedures for debriefing participants after mobility:* Exchange of experiences in international teaching practice and discussion on possible collaboration on International research projects.

*Measures to ensure participation of those with fewer opportunities:* Diversity, inclusion, and equity are fundamental to the PSU values and mission to support all members of our Commonwealth and beyond. They strive to assertively incorporate these values into our research, teaching, learning, outreach, assessment, operations, and decision making at all levels of the PSU. The following resources and initiatives advance our commitment to creating a more inclusive and diverse community—one that is free of discrimination, one that embraces differences, and one that respects all individuals.

Inclusion, equity, and diversity are central to Penn State's obligation and commitment as a public institution of higher education to provide effective teaching for all people in our communities—from our Commonwealth, from across the United States, and increasingly from around the world. Students, faculty, and staff rightfully demand that Penn State demonstrate its commitment to diversity, equity, and inclusion across all of its campuses and in all aspects of the University including, and not limited to, research, student learning, co-curricular engagement, workplace environment, and community outreach.

Inclusion refers to the respectful treatment of all people with recognition for the multiplicity of identities and perspectives present in a diverse community. Equity requires attention to disparate

impact, differential access and opportunities afforded to various communities, as well as structural and systemic barriers that limit potential and possibilities. Diversity refers to the numerical representation of faculty, staff, and students who hold different social identities, backgrounds, and experiences.

PSU incorporates inclusion, equity, and diversity assertively into the research, teaching, learning, outreach, assessment, operations, and decision making at all levels of the University. PSU fosters and sustains an environment of respect and inclusion for faculty, staff, students, and members of the communities; creatively provides programs and environments that embrace diversity that promote the acceptance and valuing of differences; be steadfast in the efforts to ensure equitable access to facilities, programs, resources, and services; and advance the workforce by attracting and developing talented faculty, staff, and students from diverse backgrounds.

Penn State University is committed to the concept of affirmative action to ensure equal opportunity in all aspects of employment and to foster diversity in the University community. The University has a comprehensive Affirmative Action Plan which sets forth programs and goals for increasing the diversity of its faculty and staff. The Affirmative Action Office (AAO) supports Penn State's strategic goals of advancing a diverse and inclusive community by providing expert advice and leadership to colleges and campuses, and all non-academic units, ensuring an environment free from discrimination and harassment. The office's primary role is to ensure the University's compliance with federal Equal Employment Opportunity and Affirmative Action regulations, as well as to develop and deliver continuing education and training for University employees to foster an environment of respect, responsibility, inclusion, and belonging in the workplace and the classroom. Penn State establishes four planning goals related to inclusion, equity, and diversity:

1. Foster a culture of respect and inclusion that values the experiences and perspectives of faculty, staff, and students;
2. Develop and implement curricula and scholarship that interrogate social issues and inspire social responsibility;
3. Evaluate and rectify organizational structures, policies, and practices that cause differential impact and limit access and opportunities for faculty, staff, and students at Penn State; and,
4. Recruit, support, and advance a diverse student body, faculty, and staff.

### **University of North Carolina**

Calls for applications and selection of their outgoing candidates will be managed by the University of North Carolina.

While there may not be a specific web page dedicated to the regulations on the selection of participants in Erasmus+ mobility projects at the UNC, the selection process is well managed at the Department level (Department of Economics).

The evaluation criteria at the UNC's Department of Economics include an assessment of current research and cooperation interests, as well as a review of previous links with host institutions. The prioritization of participants is carried out, ensuring that the chosen individuals align with the strategic goals and collaboration priorities of the Department and host institution.

Standard procedures and practices to ensure recognition for participants will be employed; the host institution typically provides a standard statement outlining the duration and host for the mobility programs. Additionally, the participants would promote their mobility through various communication channels, including the official institutional website and social media platforms regarding the successful completion of mobility programs and their academic achievements, thus contributing to wider recognition at the institutional and regional level.

At the partner institution from the USA, similar measures are in place to ensure wider recognition for participants engaged in mobility programs. These include official statements outlining the duration and the host for mobility programs serving as a reference for participants and other stakeholders, offering transparency in the recognition process and setting expectations. This also includes sharing the achievements, experiences, and contributions through various communication channels, including the official institutional website and social media platforms to showcase the institution's commitment to international collaboration (featuring success stories, testimonials). Participants will be encouraged to engage in regional and national platforms to share their experiences and achievements.

## Canada

### **Fisheries and Marine Institute of Memorial University of Newfoundland (MI)**

Calls for applications for their outgoing candidates are announced by UNIST and selection is done by MI. Selection board and selection criteria are in place. Specific regulations will apply in accordance with Erasmus agreement, and in line with: <https://www.mi.mun.ca/programsandcourses/programs/masterofscienceinmaritimestudiessafetythehumanelement/>

International Cooperation is coordinated by MI International [Our Team \(mun.ca\)](#)

In terms of student mobility, Faculty of Maritime Studies will provide partner with all relevant European policies and tools in order to avoid any obstacles in recognition of gained ECTS credits with students. Therefore, institutions will use a Learning Agreement prior to the mobility period with defined subjects and ECTS (or equivalent) credits transferred from one institution to another, individually for each of the participants. In terms of staff mobility – mobility is recognised as an instrument for a continuous development of staff perspectives, exchange of knowledge, experience and good practice between our two institutions. Before the planned mobility, partners will make sure that each participant is well informed on all academic and practical arrangements and assistance available at host institution. During the mobility, university services will stay in continuous contact with participant monitoring the mobility and its development. After the mobility, the above-mentioned recognition will take place. Faculty of Maritime Studies has already developed the set of ranking criteria, for both students and staff available here: <https://www.pfst.unist.hr/dokumenti/erasmus/PFST%20Erasmus%20-%20kriteriji%20mobilnost%20osoblje%202017.pdf>

<https://www.pfst.unist.hr/dokumenti/erasmus/PFST%20Erasmus%20-%20kriteriji%20mobilnost%20studenti%20i%20osoblje.pdf>